



DEFENSE LOGISTICS AGENCY  
DEFENSE LOGISTICS SERVICES CENTER  
74 WASHINGTON AVE N  
BATTLE CREEK MI 49017-3084



CHANGE NO. 7  
DoD 4100.39-M

CH 7  
DoD 4100.39-M-Vol-8-  
Volume 8  
C146-7

Change to A283 823  
DLSC-VPH  
1 April 1996

FEDERAL LOGISTICS INFORMATION SYSTEM (FLIS) PROCEDURES MANUAL  
Volume 8, Change 7.

I. Volume 8, DoD 4100.39-M, 1 July 1994, change as follows: Remove pages listed below and insert revised pages. Additions and changes are indicated by ***bold-face italic*** type. Deletions are indicated in the Significant Changes paragraph below.

REMOVE OLD

DIC LMD.A  
DIC LSA  
Chapter 3

11  
1 and 2  
8.3-11 and 8.3-12

INSERT NEW

11  
1 and 2  
8.3-11 and 8.3-12

II. **SIGNIFICANT CHANGES**. The page changes are effective upon receipt.

III. This change sheet will be filed in front of Volume 8 for reference purposes after changes have been made.

BY ORDER OF THE DIRECTOR:

RANDALL B. HAGLUND  
Colonel, USMC  
Commander  
Defense Logistics Services Center

DTIC QUALITY INSPECTED 3

DLSC - The Key to Readiness

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**CH 7**  
**DoD 4100.39-M**  
**Volume 8**

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CHAPTER 1  
DOCUMENT IDENTIFIER CODE FORMAT  
MULTIPLE DIC INPUT

3. The following example provides a guide for the preparation of LMD transactions:

a. FLIS Input Header (DRN 9094) reflecting "LMD" in card columns 1-3

b. When the first DIC following the input header is an LAU transaction:

(1) Card columns 1-3 will reflect "LAU".

(2) Card columns 4-6 will reflect the appropriate Package Sequence Number.

(3) Card columns 7-39 will reflect the same data as the input header card.

(4) Refer to DIC LAU format for completion of card columns 40 through 80 and continuation card, if required.

c. If the second DIC input is an LAD transaction:

(1) Card columns 1-3 will reflect "LAD".

(2) Card columns 4-6 will reflect the appropriate PSN.

(3) Card columns 7-39 will reflect the same data as the input header card.

(4) Refer to DIC LAD format for completion of the LAD transaction.

4. Output resulting from processing an LMD package will be produced as follows:

a. On the date of processing output will reflect:

(1) When multiple reference number transactions are included on input, file maintenance KDR, KAR, and KCR will be generated in that sequence within DIC KMD. If only one reference number transaction (LDR or LAR or LCR) was input under LMD, KMD will not be output. The appropriate KDR or KAR or KCR will be output.

(2) Informative Data for Pending Effective Dated Actions, KIF, will be output with segment Z in the following DIC sequence of LCG, LCD, LDU, LAU, LCU, and LCC (which contains DRN 9111 only with no values to indicate that characteristics have been deleted, added, or changed). The submitted DRNs and values will be output in the same sequence as applicable to input.

b. On the effective date of the submitted package, file maintenance will be furnished in the following DIC sequence:

KMD, KCG, KDD, KAD, KCD, KDU, KAU, KCU, and KTD

(If only characteristics data transactions were submitted within an

LMD not including any other actions, output on processing date will be KTD. KMD will not be in the header record.)

c. Output from concurrent submittal of item management decisions and catalog management data is outlined in volume 6, appendix 6-2-B.

d. Output resulting from segment H data submitted in an LMD will reflect the segment H DIC contained in the LMD as the input DIC.

5. The submitter of an LMD which contains CMD may not be the activity which would normally submit the CMD. Therefore, CMD submitted in an LMD will be edited/processed as though it were submitted in accordance with the following criteria:

Condition	Submitter
Cancellations	Activity which submitted last Integrated Materiel Manager/Lead Service CMD
Withdrawal of last DoD Manager	Activity which submitted last IMM/Lead Service CMD
FSC Changes	Activity which submitted last IMM/Lead Service CMD
LN_, LB_, LCP	*
Reactivation	*
Logistics Transfers	*
* Service/Agency Submitting	Change to this Submitter
DLA	PICA Activity
GSA	75
Army	PICA Activity, <i>unless the PICA is AT or AV, then change to BS.</i>
Marine Corps	PA
Navy	HD, HW, HX, JG, JN, or KE if PICA; GM for all other Navy PICAs
Air Force	SJ, SP, or ST if PICA, TW for all other Air Force PICAs
Coast Guard	PICA Activity

NOTE: The activity determined to be the CMD submitter by the above criteria will be reflected as the Submitting Activity Code in the document control number on the resulting CMD output.

CHAPTER 1  
DOCUMENT IDENTIFIER CODE FORMAT

DOCUMENT IDENTIFIER CODE - LSA

TITLE - REQUEST FOR CODIFICATION AND FOR REGISTRATION OF USER

DEFINITION - A MAILED REQUEST FOR SEARCH AND CODIFICATION OF AN ITEM AND USER REGISTRATION FOR THE CORRESPONDING ITEM IDENTIFICATION. USED TO REQUEST THE CODIFICATION OF AN ITEM IDENTIFIED BY THE REFERENCE NUMBER(S) AND THE RELATED MANUFACTURERS CODE(S) AND TO REGISTER THE REQUESTING COUNTRY AS A USER OF THE CORRESPONDING ITEM IDENTIFICATION.

INSTRUCTIONS - 1. IN THE LSA TRANSACTION PACKAGE, THE CONTROL DATA ELEMENTS REQUIRED IN EACH CARD IMAGE OF ALL SEGMENTS ARE SHOWN BELOW IN POSITIONS 1-23. THE PSN (DRN 1070) IN CC 4-6 SHALL BE INCREMENTED BY ONE (1) IN EACH CARD. THE INFORMATION IN POSITIONS 37 AND 39 SHALL APPEAR IN THE CARD(S) CONTAINING A REFERENCE NUMBER BUT NOT IN THE SUBSEQUENT CARD CONTAINING THE NAIN OR INC AND/OR FSC. 2. THE SEGMENT 2 RECORD CONTAINING THE NAIN OR INC AND FSC SHALL BE SUBMITTED ONLY ONCE FOR EACH LSA. IT SHALL BE THE LAST SEGMENT 2 RECORD AND SHALL APPLY TO ALL PRECEDING SEGMENT 2 RECORDS CONTAINING A REFERENCE NUMBER. THE CONTINUATION INDICATOR CODE (CIC) FIELD (CC 80) FOR THE LAST RECORD SHALL CONTAIN THE NUMBER 2 (TWO). THE PRECEDING SEGMENT 2 RECORD SHALL CONTAIN THE LETTER J IN THE CIC FIELD. THE CIC SHALL BE 1 FOR ANY RECORD THAT MAY PRECEDE THE RECORD CONTAINING J IN THE CIC FIELD. 3. TO BE USED BY NATIONAL CODIFICATION BUREAU ONLY. 4. THE CODIFYING COUNTRY IS NOT OBLIGATED TO USE THE INC/NAIN/FSC REFLECTED IN THIS TRANSACTION.

MEDIA/FORMAT - FIXED LENGTH

FUNCTIONAL DESCRIPTION SECTION -

D3N01

D3X00

DRN	DATA ELEMENT/IDENTIFIER NAME	FORMAT	SEG	INST/	CARD
		CODE	CODE	NOTES	COLUMN
9125	SCREENING REQUEST, REFERENCE NUMBER DATA SEGMENT	0034X	2	03 06 90	
3920	DOCUMENT IDENTIFIER CODE (DIC)	0003X	2	NC NK	1-3
1070	PACKAGE SEQUENCE NUMBER (PSN)	0003X	2	01 DA	4-6
2867	PRIORITY INDICATOR CODE	0001N	2	01 NC	7
4210	ORIGINATING ACTIVITY CODE	0002X	2	01 NC NL	8-9
3720	SUBMITTING ACTIVITY CODE	0002X	2	01 NC NL	10-11
2310	DATE, TRANSACTION	0005N	2	NM	12-16
1000	DOCUMENT CONTROL SERIAL NUMBER	0007X	2	CV	17-23
3880	DESTINATION CODE, SCREENING, OUTPUT	0002X	2	01	27-31
9505	TYPE OF SCREENING CODE	0001A	2	89	32
4690	OUTPUT DATA REQUEST CODE	0004N	2	89	33-36

CHAPTER 1  
DOCUMENT IDENTIFIER CODE FORMAT

DRN	DATA ELEMENT/IDENTIFIER NAME	FORMAT	SEG CODE	INST/ NOTES	CARD COLUMN
3708	STATISTICAL INDICATOR CODE	0001X	2	01 NC	37
<b>2750</b>	<b>REFERENCE NUMBER JUSTIFICATION CODE</b>	0001N	2	<b>02</b>	38
2920	REFERENCE NUMBER FORMAT CODE (RNFC)	0001N	2	VS NC	39
8999	FEDERAL LOGISTICS INFORMATION SYSTEM SEGMENT CODE	0001X	2	NC ND	40
2910	REFERENCE NUMBER CATEGORY CODE (RNCC)	0001X	2	89	41
4780	REFERENCE NUMBER VARIATION CODE (RNVC)	0001N	2	89	42
4140	NATO SUPPLY CODE FOR MANUFACTURERS	0005X	2	BB NC	43-47
9250	COMMERCIAL AND GOVERNMENT ENTITY CODE	0005X	2	BB NC	43-47
4140	NATO SUPPLY CODE FOR MANUFACTURERS	0005X	2	BB NC	43-47
3570	REFERENCE NUMBER, LOGISTICS	0032X	2	39 UE	48-79
8555	CONTINUATION INDICATOR CODE	0001X	2	88	80
8999	FEDERAL LOGISTICS INFORMATION SYSTEM SEGMENT CODE	0001X	2	NC ND	40
0167	DEMILITARIZATION (DEMIL) CODE	0001A	2	89	42
4080	ITEM NAME CODE (INC)	0005N	2	BS	44-48
5020	NON-APPROVED ITEM NAME (NAIN)	0019X	2	BS	44-62
3990	ASSIGNED FEDERAL SUPPLY CLASS (FSC)	0004N	2	01	64-67
8555	CONTINUATION INDICATOR CODE	0001X	2	88	80

CHAPTER 3  
SEGMENT FORMATS  
SEGMENT 2 - SCREENING REQUEST, REFERENCE NUMBER DATA (DRN 9125)

This segment is used as input to DLSC for submission of requests for provisioning and other procurement screening in those instances when no National Stock Number (NSN) is available.

1st Card								
CARD	COLUMN	DATA ELEMENT NAME	DRN	CARD	COLUMN	DATA ELEMENT NAME	DRN	
	1-3	Document Identifier Code	3920	<u>3/</u>	33-36	Output Data Request Code	4690	
	4-6	Package Sequence Number	1070		37	Statistical Indicator Code	3708	
	7	Priority Indicator Code	2867	<u>3/</u>	38	Single/Multiple Output Code	4535	
<u>1/</u>	8-9	Activity Code, Screening	0177	<u>9/</u>	38	<i>Reference Number Justification Code</i>	<b>2750</b>	
		Originating Activity Code	4210		39	Reference Number Format Code	2920	
<u>1/</u>	10-26	Submitter Control Number	1120		40	FLIS Segment Code	8999	
<u>1/</u>	10-11	Submitting Activity Code	3720		41	Reference Number Category Code	2910	
<u>1/</u>	12-16	Date, Transaction	2310	<u>3/</u>	42	Reference Number Variation Code	4780	
<u>1/</u>	17-23	Document Control Serial Number	1000	<u>3/</u>	43-47	Commercial and Government Entity Code	9250	
<u>1/</u>	24-26	Blank				NATO Supply Code for Manufacturers	4140	
<u>2/</u>	27-31	Destination Activity Code, Output	3880	<u>5/</u>				
		Destination Code, Screening	3890					
<u>3/</u>	32	Type of Screening Code	9505	<u>6/</u>	48-79	Reference Number, Logistics	3570	
					80	Continuation Indicator Code	8555	
2nd Card								
CARD	COLUMN	DATA ELEMENT NAME	DRN	CARD	COLUMN	DATA ELEMENT NAME	DRN	
	1-3	Document Identifier Code	3920	<u>1/</u>	17-23	Document Control Serial Number	1000	
	4-6	Package Sequence Number	1070	<u>1/</u>	24-26	Blank		
	7	Priority Indicator Code	2867	<u>1/</u>	27-39	Blank		
<u>1/</u>	8-9	Activity Code, Screening	0177		40	FLIS Segment Code	8999	
		Originating Activity Code	4210		41	Blank		
<u>1/</u>	10-26	Submitter Control Number	1120	<u>7/</u>	42	Demilitarization Code	0167	
<u>1/</u>	10-11	Submitting Activity Code	3720		43	Blank		
<u>1/</u>	12-16	Date, Transaction	2310					

Segment 2

CHAPTER 3  
SEGMENT FORMATS  
SEGMENT 2 - SCREENING REQUEST, REFERENCE NUMBER DATA (DRN 9125)

CARD	COLUMN	DATA ELEMENT NAME	DRN	CARD	COLUMN	DATA ELEMENT NAME	DRN
<u>8/</u>	44-62	Item Name Code	4080		68-79	Blank	
		Item Name, Non-Approved	5020		80	Continuation Indicator Code	8555
	63	Blank					
<u>4/</u>	64-67	Assigned Federal Supply Class	3990				

**NOTES:**

1/ Submittals by U.S. Services/Agencies will contain DRN 0177 in card columns 8-9 and DRN 1120 in card columns 10-26. DRN 1120 will always start in card column 10; any unused positions in the field provided for DRN 1120 may be left blank. Submittals by North Atlantic Treaty Organization (NATO)/foreign countries will contain DRNs 4210, 3720, 2310 and 1000, and card columns 24-26 will be blank.

2/ DRN 3880 (left justified - blank filled) is applicable only with a submittal by NATO.

3/ This data element is not applicable to DIC LSA or DIC LSB.

4/ This data element is applicable only to DIC LSA and DIC LSB.

5/ Enter DRN 9250 or 4140 in this field.

6/ DRN 3570 will always begin in card column 48; any unused positions in the field provided for DRN 3570 will be left blank.

7/ This field applicable to DIC LSB.

8/ Enter DRN 4080 or 5020 in this field. This field is applicable only with a submittal by NATO for U.S. codification or by U.S. for NATO codification. When DRN 5020 is entered in a segment 2 record, it will begin in card column 44. Any unused positions in the field provided for DRN 5020 will be left blank.

9/ *This data element is applicable to DIC LSA.*